

IMPORTER SECURITY FILING (ISF)

SHIPMENT DETAIL

A. COMMERCIAL INV#:	B. PO NUMBER:	C. ORIGIN PORT	D. ESTIMATED SAILING DATE:	E. ESTIMATED ARRIVAL DATE:	F. Bill of Lading
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	Element	Description	Requested Information
1	Manufacturer Name and Address (MF)	<i>The name and address to report are of the entity that last manufactures, assembles, produces, or grows the commodity.</i>	
2	Seller Name and Address (SE)	<i>Of the last known entity by whom the good were sold or agreed to be sold; if there is no sale then the name and address of the owner is to be reported.</i>	<input type="checkbox"/> mark X if same as manufacturer
3	Buyer Name and Address (BY)	<i>The last known entity to whom the goods were sold or agreed to be sold; again if there is no sale, report the owner of the goods</i>	<input type="checkbox"/> mark X if same as importer
4	Ship to Name and Address (ST)	<i>Reports the first deliver to party that will receive physically receive the goods after release from Customs' custody.</i>	
5	Scheduled Container Stuffing Location (LG)	<i>Name and address of the physical location(s) where the goods were stuffed; for break bulk goods it is the physical location(s)</i>	<input type="checkbox"/> mark X if same as seller
6	Consolidator name and address (CS)	<i>Party who stowed the container or arranged for its stowing; for break bulk goods, it is the shipment ready party.</i>	<input type="checkbox"/> mark X if same as seller
7	Importer of record number (IM)	<i>Including the Foreign Trade Zone applicant ID number, Consignee IRS number.</i>	
8	Consignee identification number (IRS, SSN, Customs-assigned, CBP encrypted ID)(CN)	<i>Including the Foreign Trade Zone applicant ID number, Consignee IRS number.</i>	<input type="checkbox"/> mark X if same as importer
9	Country of Origin (CO)	<i>To include the country of manufacture, production or growth, based upon the import laws, rules and regulation of the U.S.</i>	
10	Harmonized Tariff Schedule at minimum 6-digit level (HTS)	<i>Required to the 6 digit level but allowed to be reported to the 10 digit level</i>	

I, _____ here by authorized NDC Customs Brokers & Consultants to file the ISF on my behalf. I state that the above information mentioned appear to be true and genuine to the best of my acknowledge.

PLEASE SEND COMPLETED FORM, COMMERCIAL INVOICE AND BILL OF LADING COPY TO NDC@NDCPR.COM TO VIA FAX TO 787-781-0909.

IMPORTER SECURITY FILING (ISF) (10+2) INSTRUCTIONS:

PLEASE PROVIDE INFORMATION (BELOW) 72 HOURS PRIOR TO THE DELIVERY OF CARGO TO THE PORT OF EXPORT. ALSO INCLUDE PROFORMA INVOICE COPY AND BILL OF LADING. ISF CONFIRMATION NUMBER WILL BE REQUIRED PRIOR TO LOADING. MIS-INFORMATION AND NON-FILING OF ISF WILL RESULT IN PENALTY OF UP TO **\$5000.00** PER SHIPMENT. PLEASE SEND COMPLETED FORM AND COMMERCIAL INVOICE COPY VIA EMAIL TO NDC@NDCPR.COM OR VIA FAX TO 787-781-0909.

(1) Manufacturer (or supplier).

Name and address of the entity that last manufactures, assembles, produces, or grows the commodity or name and address of the party supplying the finished goods in the country from which the goods are leaving. In the alternative the name and address of the manufacturer (or supplier) that is currently required by the import laws, rules and regulations of the United States (i.e., entry procedures) may be provided (this is the information that is used to create the existing manufacturer identification (MID) number for entry purposes). A widely recognized commercially accepted identification number for this party may be provided in lieu of the name and address.

(2) Seller.

Name and address of the last known entity *by whom* the goods are sold or agreed to be sold. If the goods are to be imported otherwise than in pursuance of a purchase, the name and address of the owner of the goods must be provided. A widely recognized commercially accepted identification number for this party may be provided in lieu of the name and address.

(3) Buyer.

Name and address of the last known entity *to whom* the goods are sold or agreed to be sold. If the goods are to be imported otherwise than in pursuance of a purchase, the name and address of the owner of the goods must be provided. A widely recognized commercially accepted identification number for this party may be provided in lieu of the name and address.

(4) Ship to party.

Name and address of the first deliver-to party scheduled to physically receive the goods after the goods have been released from customs custody. A widely recognized commercially accepted identification number for this party may be provided in lieu of the name and address.

(5) Container stuffing location.

Name and address(es) of the physical location(s) where the goods were stuffed into the container. For loose freight shipments, the name and address(es) of the physical location(s) where the goods were made "ship ready" must be provided. A widely recognized commercially accepted identification number for this element may be provided in lieu of the name and address.

(6) Consolidator (stuffer).

Name and address of the party who stuffed the container or arranged for the stuffing of the container. For loose freight shipments, the name and address of the party who made the goods "ship ready" or the party who arranged for the goods to be made "ship ready" must be provided. A widely recognized commercially accepted identification number for this party may be provided in lieu of the name and address.

(7) Importer of record number/Foreign trade zone applicant identification number.

Internal Revenue Service (IRS) number, Employer Identification Number (EIN), Social Security Number (SSN), or CBP assigned number of the entity liable for payment of all duties and responsible for meeting all statutory and regulatory requirements incurred as a result of importation. For goods intended to be delivered to a foreign trade zone (FTZ), the IRS number, EIN, SSN, or CBP assigned number of the party filing the FTZ documentation with CBP must be provided.

(8) Consignee number(s).

Internal Revenue Service (IRS) number, Employer Identification Number (EIN), Social Security Number (SSN), or CBP assigned number of the individual(s) or firm(s) in the United States on whose account the merchandise is shipped.

(9) Country of origin.

Country of manufacture, production, or growth of the article, based upon the import laws, rules and regulations of the United States.

(10) Commodity HTSUS number.

Duty/ statistical reporting number under which the article is classified in the Harmonized Tariff Schedule of the United States (HTSUS). The HTSUS number must be provided to the six digit level. The HTSUS number may be provided up to the 10-digit level. This element can only be used for entry purposes if it is provided at the 10-digit level or greater by the importer of record or its licensed customs broker.